



District 8 Community Round Table (D8CRT)

P.O. Box 731168, San Jose California, 95173-11168
<http://D8CRT.org>

Membership Application (version 2.3– Sept 11, 2010)

Mission Statement

To improve the quality of life within D8CRT area by serving as a representative voice for this diverse district, functioning as a conduit for community views and projecting a focused message of D8CRT ideas, issues and concerns to the San Jose City Council, other government agencies, and non-government organizations as appropriate. To research, promote, and/or participate in programs and projects for the betterment of the overall community. To foster, build and support community organizations and individual positive activism within D8CRT.

District 8 Community Round Table Membership Guidelines

1. There are two general components of D8DRT General Membership
 - a. Individual Member and
 - b. Association Member
2. Individual member can be any resident within the D8CRT boundary
3. An Association Member can only be an individual duly appointed by a D8CRT recognized community, business associations, or officially recognized group (such as youth groups, school districts, educational organizations, Religious Organizations, neighborhood associations, etc.) that operate with the boundaries of D8CRT.
4. Recognized community groups, business associations, official groups:
 - a. Non-profits organizations - 501 3(x) organizations.
 - b. Community organizations or business associations with By-laws or charter
 - i) Must have at least 12 members
 - ii) Must have an elected board of directors or officers
 - iii) Must have a current set of by-laws
 - iv) Must have a formal means of communication between members
 - v) Must have proof that representatives are duly appointed by the organization.
 - c. Community organizations or business associations without By-laws or charter
 - i) Must have at least 12 members
 - ii) Must have a distinct identity within D8CRT - geography, group with common interests or goals
 - iii) Must have formal means of communication between members
 - iv) Must have proof that representatives are duly appointed by the organization.
 - d. Other organizations as voted on by a majority of D8CRT membership at a generally scheduled D8CRT meeting.
5. A maximum of two Association Members may be appointed to the D8CRT from recognized non-profit, community or business association or officially recognized group
6. Membership is determined by verification of home, organization or business residency with D8CRT and verification of annual dues being paid and current.
7. Members/representatives must be 18 years of age or older with the exception of minors appointed as recognized group Association Members.
8. Appointed District 8 Youth Commissioner for D8CRT. The District 8 Youth Commissioner is an individual member and pay individual member dues.



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District 8 Community Round Table Information Privacy Policy

The District 8 Community Round Table Information Privacy Policy, detailed below, serves as the standard for all District 8 Community Round Table (D8CRT) members and officers, in the collection, use, sharing, retention, and security of individual member information.

Expectation of Privacy

Safekeeping of membership information is a high priority of D8CRT. It will continue to maintain the high standards necessary to ensure that membership information is kept private and secure at all times. If a member terminates its membership, D8CRT will continue to adhere to this privacy policy.

Maintenance of Accuracy

D8CRT strives to maintain complete and accurate information about its members. Should a member believe that D8CRT records contain inaccurate or incomplete information about themselves, please notify the D8RT Corresponding Secretary. D8CRT will correct any inaccuracies.

Limitation of Member Access to Information

Member access to information about individual members is limited to those with a legitimate perfunctory D8CRT reason to have such access. Members who violate provisions of the privacy policy are subject to the termination of membership to the D8CRT.

Types of Member Information Collected

In execution of the mission statement and core objectives at D8CRT, D8CRT collects and maintains various types of information about its members, including:

- Member identification information (Name, address, non-profit numbers)
- Contact information (phone numbers, email addresses)
- Organization information (Name, address of organization and Names, addresses, contact information of at least 12 members)

D8CRT uses this membership information only for purposes consistent with the D8CRT by-laws. D8CRT will not share any of information that it collects.

Information Use by the D8CRT

D8DRT may use member information as follows:

- To validate residency within D8DRT boundaries.
- To notify members of upcoming D8CRT events and meetings and events and meetings that may be relevant to D8CRT interests (for example, City of San Jose City Council meetings, community-based activities, etc)
- To distribute D8CRT meeting minutes or to distribute D8CRT-relevant information
- To create a directory of members for use by members.
- Validate the legitimacy of a recognized D8CRT organization

Ways to Limit the D8CRT Use or Disclosure of Member Information

D8CRT has developed this policy statement because it wants members to understand and trust its commitment to confidentiality and to further understand how it uses personally identifiable information. If you have questions about the privacy of your information, please contact the D8CRT Recording Secretary.

Members may exercise the Opt-Out Procedure.

Opt-Out Procedure

Contact the D8CRT Corresponding Secretary in writing.

To instruct the D8CRT not to:

- Provide membership info into a member directory;
- Distribute any D8CRT information (including minutes, meeting notifications, etc) via email
- Be contacted by any D8CRT member by phone

Please allow us up to 4 weeks for your opt-out to become effective

D8CRT reserves the right to amend this privacy policy at any time. Members shall be given prior notice of any change.



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Individual Membership Application

Annual Individual dues: \$15.00 per individual, payable to D8CRT (Complete Parts A and B)

Name: _____

Address: _____

Phone number: Daytime _____ Alternate: _____

Email Address: _____

Signature _____ Date: _____

Please submit the application form at the next D8CRT meeting, or mail to us at:

**Corresponding Secretary
District 8 Community Round Table (D8CRT)
PO Box 731168
San Jose, CA 9513-1168**

For D8CRT Use only:

Application received by: _____ Date: _____

Validated application by: _____ Date: _____

____ Completed/signed application

____ Dues collected

Check one:

____ Application approved ____ Application not approved

Reason(s): _____



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Association Membership Application

Annual Association Annual dues: \$15.00 per representative payable to: D8CRT

Non-Profit 501 C (x)

Community Organizations or Business Associations with By-laws or Charter

Association Name: _____

Association Address: _____

Phone number: Daytime _____ Alternate: _____

Association Representatives

Names of Round Table Association Member Representative(s) (no more than two)

Representative 1

Representative 2

Name (First, Last)

Name (First, Last)

Address

Address

Daytime Phone Number

Daytime Phone Number

Alternative Phone Number

Alternative Phone Number

Email address

Email Address

I agree to adhere to the current D8CRT By-laws
I agree that I have been duly appointed
to represent the organization listed in Part A.
I have read and understand the D8CRT
Information Privacy Policy.

I agree to adhere to the current D8CRT By-laws
I agree that I have been duly appointed
to represent the organization listed in Part A.
I have read and understand the D8CRT
Information Privacy Policy.

Signature/Date

Signature/Date

If Association is a For Non-Profit 501 C(x)

Please fill in: Non-profit: 501 C(x) number: _____

I confirm the validity of this non-profit.

President/Director Signature _____ Date: _____



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If Association is Membership Community Organization or Business Association with or without By-laws

Check one and fill out:

Organization with By Laws

Please provide copy of:

By-laws or charter and

Minutes that document the voting in directors or officers.

I confirm that person(s) listed in Part E are duly appointed to represent our organization.

President/Director Signature _____ Date _____

Organization without By Laws

What makes the group cohesive and distinct (check what applies)

Geographic location. Describe _____

Common interests. Describe _____

Attach letter/email signed by at least 12 members (names, addresses, phone numbers or email addresses) stating that organization duly appoints the person(s) listed in below as representatives.

Please provide the following:

List of at least 12 members (names, address, phone numbers or email addresses)

Describe organization's means of communication:

Yahoo, AOL, or other online "group". Name: _____

email Meetings with distribution of minutes. Website. Name: _____

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**Corresponding Secretary
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For D8CRT Use only:

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Validated application by: _____ Date: _____

Proof that representative(s) is (are) duly appointed by organization

Non-profit 501 C(x) number or _____ membership list (at least 12 names)

Completed/signed application

Dues collected

Check one:

Application approved Application not approved

Reason(s): _____