



District 8 Community Roundtable Education Subcommittee (D8CRT Education Subcommittee)

Definitions:

Education: Any organized or regularly scheduled activity that seeks to support teaching and learning — thereby imparting knowledge, positive judgment and well-developed wisdom — and enriches the community.

Community: Any resident, business or employee living or working within District 8 (D8).

Mission:

The purpose of the Education Subcommittee shall be to serve as a central focus for the D8CRT in addressing community needs, issues, and wishes relative to education. As a consequence of this work, members of this subcommittee as well as the D8CRT will be able to represent its members' perspective and advocate on their behalf.

The three-part mission of the Education Subcommittee is:

- a) To coordinate communication between our community, school districts, County Office of Education, elected school officials, education providers, and San Jose City officials and offices as appropriate.
- b) To engage the community in dialogue and activities concerning educational issues.
- c) To promote strength and unity within the D8 area as educational opportunities are essential to a good quality of life.

Guiding Principles:

1. To address, research and communicate Education issues on behalf of, and to represent, the entire population of District 8.
2. To provide a conduit between the D8 community and the school districts within D8, the County Office of Education, elected school officials, education providers and San Jose City officials and offices as appropriate - for expressing the educational needs, issues, and desires of the District 8 community.
3. To make recommendations that reinforces the D8CRT By-laws and improves the overall quality of life and educational opportunities for D8 residents and the City.
4. To serve as an advisory body and to make recommendations on D8 Community Education projects and policies to the D8 Steering Committee. It shall state the content of the recommendation, including specific actions, timeframes, responsibility, and review process.
5. Recommendations may include actions such as addressing and meeting with City elected officials and staff, school district elected officials and staff or other important third parties, such as consultants and demographers.

Membership and Officers:

1. Up to ten individuals who are D8CRT members, may become members of the Education Subcommittee. Each member or officer has only one vote. Membership should be representative of the entire District 8 Community, consistent with Guiding Principle 1.
2. The Steering Committee shall choose the Chair of the Subcommittee by majority vote. The Chair shall nominate all Subcommittee members and name all Officers, subject to approval by the Steering Committee.



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3. No individual may serve more than six consecutive annual terms as a member or officer of the Education Subcommittee.
4. The Education Subcommittee may have ex-officio members from outside D8CRT membership. These ex-officio members do not have voting rights.
5. The Steering Committee reserves the right to insure that the Subcommittee membership, officers, and work plans conform to the D8CRT By-laws. In the event the Steering Committee determines an individual is non-conformant to those By-laws, the Steering Committee may remove an Education Subcommittee member, at its discretion, by majority vote. In the event the Steering Committee determines a subcommittee action is non-conformant to those By-laws, the Steering Committee may invalidate that action by the Education Subcommittee member, at its discretion, by majority vote.
6. Officers:
 - a. **Chair:** shall preside at the Subcommittee meetings & report to the Steering Committee.
 - b. **Vice Chair:** shall assume the duties of the Chair during the Chair's absence.
 - c. **Secretary:** shall take roll, keep minutes of all minutes and tally votes.
7. All officers of the Subcommittee are encouraged to take an approved ethics training course every two years.
8. All members and officers of the Subcommittee are encouraged to continue their education on education related issues.

Responsibilities:

1. To review all school district education programs and policies affecting the D8 area.
2. To make recommendations to the Steering Committee regarding education policies and programs affecting the D8 area.
3. To inform the community through a two-way dialogue on education issues and learning opportunities.
4. To use all the applicable resources of the D8CRT, the City or school districts' staff and government.
5. To make policy recommendations on improving the quality of life in the D8 area from an educational perspective.
6. To make available opportunities for continuing education on all issues for Subcommittee members and officers.
7. To create temporary task forces to work on specific projects or policies (i.e. EEHVS).
8. To develop criteria for determining the impact that a policy or program has on the D8 area. To develop a threshold for action on the part of the Subcommittee on these policies or programs. To provide early notification on policies, programs or topics of significant consequence to maximize resident participation, as the Subcommittee deems appropriate.
9. To create an electronic library of materials useful in evaluating policies or programs and educating D8 residents.